



COMMONWEALTH OF KENTUCKY JOB CLASS SPECIFICATION

LANDSCAPE GARDENER SUPERVISOR

Job Number: 20001449

Job Code: 71270V161016

Job Group: 7100 - AGRICULTURAL AND WILDLIFE SCIENCE

Job Established: 05/16/1999

Job Revised: 10/16/2016

Grade: 11 Salary (MIN - MID):

\$13,581-\$17,990 - Hourly

\$2,206.92-\$2,923.38 - 37.5 Hr. Monthly Salary

\$2,354.04-\$3,118.28 - 40 Hr. Monthly Salary

Special Entrance Rate:

NONE

NONE

NONE

PROBATIONARY PERIOD:

This job has an initial and promotional probationary period of 6 months. For additional information refer to: <http://www.lrc.ky.gov/kar/101/001/325.htm>.

CHARACTERISTICS OF THE JOB: *Characteristics of a job are general statements indicating the level of responsibility and discretion of positions in that job classification. These are not intended to be an exhaustive list.*

Supervises the activities of landscape gardeners and other grounds maintenance staff on assigned state properties. Insures proper grounds maintenance and horticultural practices are being performed on grounds; and performs other duties as required.

MINIMUM REQUIREMENTS:

EDUCATION:

High school graduate.

EXPERIENCE:

Must have four years experience in grounds maintenance, golf course greenskeeping, landscaping or other related experience.

Substitute EDUCATION for EXPERIENCE:

An associate degree or technical training in horticulture or a related field will substitute for the required experience on a year-for-year basis. A Kentucky Certified Nurseryman, Certified ISA (International Society of Arboriculture) Arborist or other trade certification will substitute for the required experience.

Substitute EXPERIENCE for EDUCATION:

NONE

SPECIAL REQUIREMENTS (AGE, LICENSURE, REGULATION, ETC.):

Must possess a valid driver's license prior to appointment in this classification. Must maintain any required licensure(s), certification(s), or other credentials for the length of employment in this classification. Employing agency is responsible for ensuring employee possesses and maintains required licensure(s), certification(s) or other credentials.

EXAMPLES OF DUTIES OR RESPONSIBILITIES OF THE JOB CLASSIFICATION: *Examples of duties or responsibilities are not to be construed as describing what the duties or responsibilities of any position shall be and are not to be construed as limiting the appointing authority's ability to assign, or otherwise alter the duties and responsibilities of a position. This is not intended to be an exhaustive list.*

Plans activities and supervises Landscape Gardeners in the performance of grounds maintenance duties. Prepares and grades terrain, applies fertilizers and pesticides, seeds and sods lawns and transplants flowers, trees and shrubs. Uses manual and power operated equipment. Works with Landscape Planner in locating and installing plant materials in new and existing landscapes. May cultivate flowers and other plants in the greenhouse as directed. Mows and trims lawns, using manual and power equipment. Trims and prunes trees and shrubs. Removes dead trees using chain saws, etc. Cultivates gardens. Keeps grounds free of debris such as litter, limbs and leaves. Irrigates lawns, flower beds, shrubs and trees using hoses or by activating fixed or portable sprinkler system. Inspects assigned grounds for nutrient deficiencies, detect insect, diseases and pest infestations and identify foreign plant growth. May use tractor or skid- steer loader equipped with attachments such as mowers, fertilizer spreaders, grader box and harrow. Keeps log of activities, maintains maintenance records and compiles periodic reports. Attends continuing educational sessions.

UNIQUE PHYSICAL REQUIREMENTS:

Work typically involves heavy lifting, bending and stooping.

TYPICAL WORKING CONDITIONS: *Incumbents in the job will typically perform their job duties under these conditions.*

Work outdoors in all weather conditions. Operate power equipment and work with pesticides. Exposed to loud noises and sharp objects.

ADDITIONAL REQUIREMENTS:

Upon appointment, employees in this class may be required to maintain a valid driver's license and required to drive a licensed vehicle. This status may be necessary for the length of time in this class. If this is necessary it will be listed in the specific position description for that position. Applicants and employees in this job title maybe required to submit to a drug screening test and background check. Applicants and employees in positions which perform job duties that may require contact with offenders in the custody or supervision of the Department of Corrections or with youth in the care, custody, or supervision of the Department of Juvenile Justice must meet qualifications pursuant to the federal Prison Rape Elimination Act, 28 C.F.R.115.17 and 115.317.

THE COMMONWEALTH OF KENTUCKY DOES NOT DISCRIMINATE ON THE BASIS OF RACE, COLOR, RELIGION, SEX, NATIONAL ORIGIN, SEXUAL ORIENTATION OR GENDER IDENTITY, ANCESTRY, AGE, DISABILITY, POLITICAL AFFILIATION, GENETIC INFORMATION OR VETERAN STATUS IN ACCORDANCE WITH STATE AND FEDERAL LAWS.